

## POLICY STATEMENT #2019-1: NORDP Trainee and Emeritus Membership Categories

Functional Area: Member Services

---

Related Policies:	NORDP Bylaws Article III, Section C. Types and Classes of Members
Effective Date:	September 19, 2019
Approved by:	Board of Directors
Responsible Body:	Board of Directors

---

### I. POLICY STATEMENT

NORDP Bylaws Article III, Section C. Types and Classes of Members, states that “For each type and class of members, the Board of Directors will establish definitions, qualifications, and privileges...” Section E., Membership Privileges, states that “In return for their dues, members in each class may be eligible for certain privileges as specified by the Board of Directors.” The Board of Directors voted in September 2019 to establish the following two categories of Regular and Affiliate Members:

- Trainee
- Emeritus

### II. DEFINITIONS

**Trainee Members:** Individuals who, at the time of NORDP membership application, have not held a paid Research Development (RD) position, 2) are enrolled in a graduate educational program (for example, a Master’s or Doctoral program) or hold a postdoctoral fellowship position, and 3) are interested in pursuing RD as a career.

**Emeritus Members:** NORDP members who apply for this membership category are those who, at the time of application for Emeritus Member, have retired from an RD position and are not receiving compensation for more than 19 hours per week on average for work in the RD field. Emeritus members should have held a NORDP Regular or Affiliate Membership for at least three consecutive years prior to the year of application for Emeritus Member.

### III. PROCEDURES

#### A. Application Requirements for Trainee Membership

Applicants for Trainee membership must submit with their applications proof of their Trainee status. This can be a letter on organization letterhead signed by the post-graduate institution or the latest transcript if still matriculated in the master’s or Ph.D. program.

With each annual Trainee renewal application, the Member must present proof of continuing trainee status and/or the most current transcript.

#### B. Application Requirements for Emeritus Membership

Applicants for Emeritus membership must present with the initial Emeritus Member application:

- Statement on organization letterhead that the applicant has retired officially from the organization, and

- Statement from the applicant confirming that applicant is not receiving post-retirement compensation for more than 19 hours per week on average for work in the RD field.

With each annual Emeritus renewal application, the Emeritus Member must present a statement confirming that his/her employment status has not changed.

### **C. Privileges and Responsibilities**

Trainee and Emeritus Members have access to all NORDP resources available to other Regular and Affiliate Members, including but not limited to the NORDP listserv, job boards, webinars, conference proceedings, and voting privileges.

Trainee and Emeritus Members also are eligible to apply for conference attendance awards.

Trainee and Emeritus Members are encouraged to engage with NORDP in ways that support the organization.